

**REQUEST FORM FOR REVOCATION, SUSPENSION OR REACTIVATION
of the Electronic Signature or Seal Certificate**

INSTRUCTION FOR FILLING OUT AND SUBMITTING

1. Fill out and sign this form only if you are unable to access your personal area on the Intesi Group website (<https://user.time4mind.com>), where you can revoke, suspend, or reactivate your certificate on your own.
2. Send the completed form in PDF or image format (JPG, PNG, or TIFF) by submitting a ticket at:
<https://intesigroup.atlassian.net/servicedesk/customer/portal/32/group/76/create/430>
3. Attach a valid identification document and any additional documentation necessary to proceed with the revocation (e.g., report filed with authorities). If the identification document is missing:
 - For suspension or revocation requests, the certificate will be suspended for up to 30 days, after which, if no additional information is provided, the certificate will be automatically reactivated.
 - Requests for reactivation will not be processed.

APPLICATION INFORMATION

Name and Surname _____
Fiscal Code _____ Mobile Phone _____

CERTIFICATE OR SEAL HOLDER INFORMATION (only if different from the applicant)

Name and Surname _____
Company Name _____
(only for seal)
Fiscal Code _____ VAT Number _____
(only for seal)

SELECT THE TYPE FOR REQUEST

☐ Revocation ☐ Suspension ☐ Reactivation

Reason (mandatory only for Revocation and Suspension requests)

Certificate Reference (e.g Label/Serial) _____
Registration Code _____

Date _____ Applicant signature _____